

COUNCIL



Minutes

Date	Wednesday 26 October 2016
Time	4.00pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Professor Roger Nokes, Mr Warren Poh.
Apologies	Mr Tony Hall, Mr Bruce Gemmell
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Mr Bruce White, Deputy Registrar Dr Hamish Cochrane, DVC (Academic) Professor Ian Wright, DVC (Research and Innovation) Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Robyn Nuthall, UC Futures Programme Manager Mrs Raewyn Crowther, University Council Co-ordinator
CONFLICTS OF INTEREST	Mr Hall and Mr Gemmell had taken a leave of absence and were no longer attending UC Council meetings due to a conflict of interest regarding the strategic review of Lincoln University.
MINUTES	The minutes of the meeting held on 28 September 2016 were approved and signed as a correct record.
MATTERS ARISING	Faculty/College Merger Implementation Plan Dr Cochrane, DVC (Academic), reported that work continued to bring about the unification of faculties and colleges and that legal advice had been received that confirmed that there were no statutory requirements that would impact on the unification apart from the NZ Council of Legal Education, which had been dealt with.
FROM THE CHANCELLOR	A set of revised and tabled papers were provided to members: Tabled: Work plan

Revised:

Audit & Risk and FPRC resolutions
UCSA Building Business Case

Chancellor's Meetings

The schedule of meetings was noted.

Council Work Plan 2016

An updated copy of the Work Plan was tabled and Mr Field said no significant changes that had been made to the document.

Correspondence

Council agreed that the Chancellor write to the family of the student who had recently sustained life-changing injuries, expressing the sympathy and support of Council.

FROM THE VICE- CHANCELLOR

Monthly Report

The report was taken as read, with the Vice-Chancellor noting that the table of enrolment figures would be provided throughout the enrolment period for information. At week four it was pleasing to note that:

New to UC domestic applications to enrol were up 13% on 2015

New to UC full fee paying applications to enrol were up 20% on 2015

Halls of Residence were already oversubscribed

It was acknowledged that not all applications result in enrolments.

The Vice-Chancellor also noted that:

The Universities New Zealand (UNZ) submission to the Productivity Commission had been drafted and would be made available to Council members.

ICT Graduate School documentation had been signed and establishment funding of \$1M received by UC.

Professor Paul Ballantine had been appointed Head of School of Business and Economics

Dr Carr had been appointed Chair of the UNZ International Committee.

In discussion it was noted that:

Space allocation
 Engineering core readiness
 Graduating Year Reviews
 Standing orders
 Library regulations
 Changes to the core timetable

In discussion further points were raised:

Graduating Year Reviews

These were part of an annual review cycle which provided quality assurance. There appeared to be a growing interest in enrolment numbers which were difficult to predict when new courses were developed.

Timetable changes

A think-piece had been provided to the board based on the issues that would arise with limited teaching space availability during core teaching hours of 9am – 5pm once Kirkwood and Dovedale teaching rooms were no longer available. 9am – 7pm was proposed as it would better meet family needs than 8am – 6pm. It was noted many staff taught outside these hours when necessary.

Moved

That: Council:

- i) Note the Academic Board Report.*
- ii) Approve the Graduating Year Reports (GYRs) endorsed by the Academic Board for forwarding to CUAP.*
- iii) Note the 5-Yearly review of the Master of Business Administration and the Graduate Diploma in Business programmes, and request the One-Year-On review be presented to Council.*

Carried

**PUBLIC EXCLUDED
 MEETING**

Moved

That: the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
7.1	Risk Report	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To avoid prejudice to measures protecting the health or safety of members of the public.	7(f)(i) 7(d)
8.1	UC Futures	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.2	Impl01 312.57(f)(i)		

8.5	Financial Forecast Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
8.6	GOG Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.7	Campus Transport Master Plan and Parking Fees	To enable the protection of such members, officers, employees, and persons from improper pressure or harassment To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(ii) 7(h)
9.1	Draft minutes Audit and Risk 17 October	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)