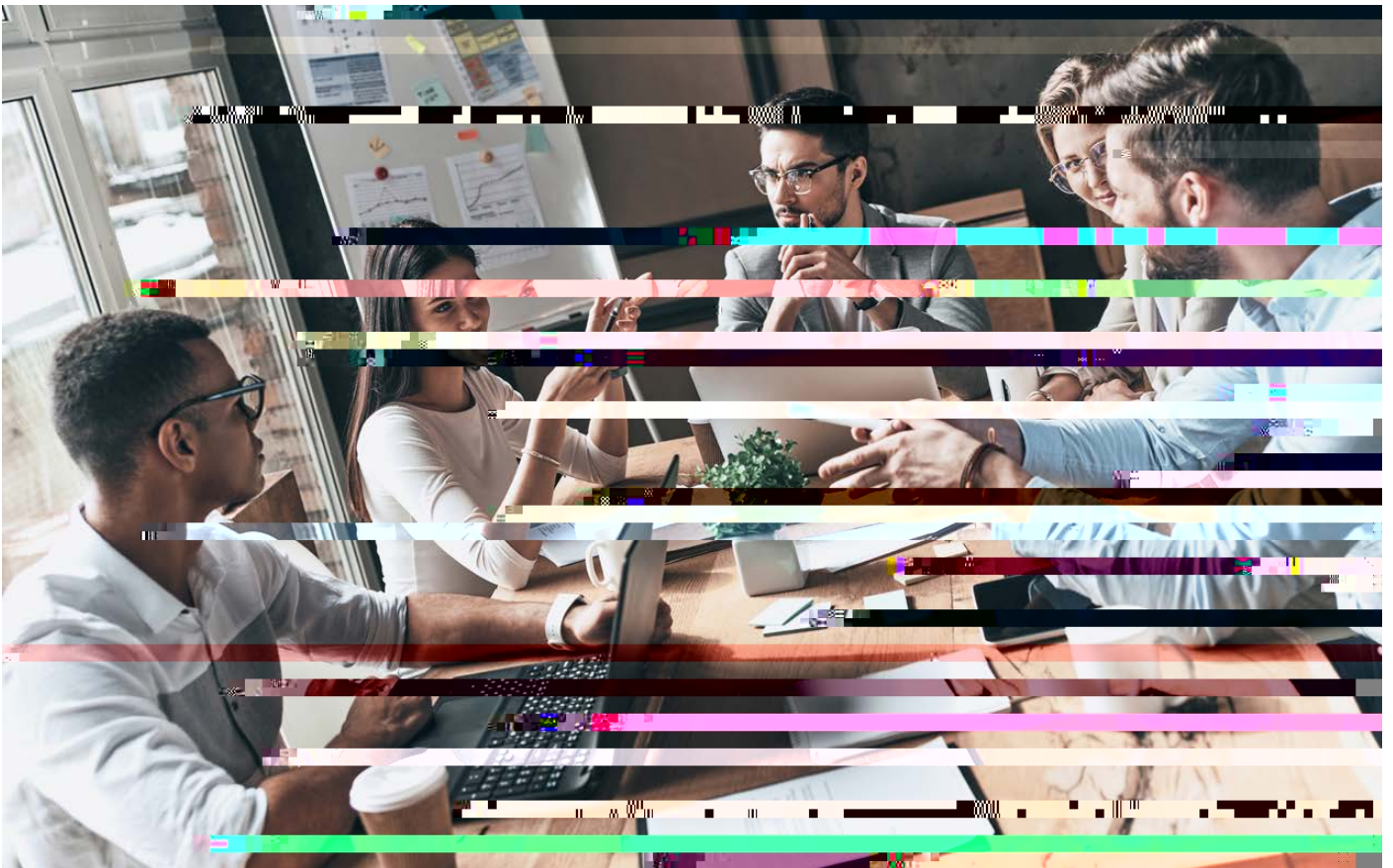


Career and study information

... ..
... ..
... ..
... ..

Gather helpful information from:

... ..



What are the characteristics of a good manager?

- They are confident and take responsibility for their own actions and those of their team.
- They are able to communicate effectively and listen to their team.
- They are able to set clear goals and expectations for their team.
- They are able to motivate and inspire their team.
- They are able to delegate tasks and empower their team.
- They are able to manage conflict and resolve issues.
- They are able to adapt to change and take initiative.

Applied learning

- Think of a manager you know and list their strengths and weaknesses.
- How do you think they developed these skills?
- How do you think you can develop these skills?

What do employers look for?

- Communication skills (written and verbal)
- Teamwork
- Problem-solving skills
- Initiative
- Time management
- Adaptability
- Leadership
- Resilience
- Customer focus
- Attention to detail

How can these skills be developed?

- Take on challenging projects
- Seek feedback from others
- Practice active listening
- Take initiative in your current role
- Take on leadership roles in your team or organization
- Take on roles that require time management
- Take on roles that require adaptability
- Take on roles that require resilience
- Take on roles that require customer focus
- Take on roles that require attention to detail

What are the benefits of good communication skills?

- They help you build strong relationships with your colleagues and customers.
- They help you understand your team's needs and concerns.
- They help you resolve conflicts and problems.
- They help you negotiate and persuade others.
- They help you work more effectively and efficiently.
- They help you lead and inspire your team.
- They help you adapt to change and take initiative.
- They help you manage your time and resources better.
- They help you create a positive work environment.
- They help you build a strong reputation for yourself and your organization.

W a b a a c

a a

W a b a a c

Educator (outside of traditional classrooms)

W a b a a c

What are your interests when you are not studying?

• I like to play football, basketball, and chess.